



GRANTS PROGRAM

STRATEGIC GRANT APPLICATION 2023-2024

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Terrell ISD Administration Offices
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Dear Prospective Grant Applicant:

The Terrell ISD Excellence Foundation is dedicated to supporting activities that reinforce District goals. The **Strategic Grant** provides an opportunity for district administrators to apply for large grants for special district needs.

Strategic Grants are designed for wide-ranging, highly impactful programs and projects that address complete grade levels, specific subject areas, departments, cross-curricular initiatives, multi-campus activities, etc. Administrators are encouraged to apply. Every grant must have a designated project leader. These grants are designed for large-scale district initiatives; such as, supporting new programs, enhancing existing programs, or other special district needs. Successful results could include both quantitative and/or qualitative measurements.

Strategic Grant guidelines and applications can be accessed and downloaded from our website at www.terrellexcellencefoundation.org. Grant applications may be submitted digitally by email to Dana Skelton at dana.skelton@terrellisd.org.

We encourage you to take advantage of this opportunity to apply for funding to support creative ideas to inspire and support student learning on a grand scale. Thank you for all you do for our students, and if you have any questions or need help with your application, do not hesitate to contact Monica Kinsey at monica.kinsey@terrellisd.org or Dana Skelton at dana.skelton@terrellisd.org.



APPLICATION GUIDELINES STRATEGIC GRANT

Purpose:

- The Terrell ISD Excellence Foundation has created the Strategic Grant to help provide administrators in Terrell ISD with funding to support creative ideas and projects that will significantly impact student achievement and success.

Eligibility

- To be eligible for this funding, a project must impact one of the following:
 - A group of classrooms
 - A grade level or department within a campus
 - A campus
 - Multiple campuses
- Although there are not a minimum number of students that must be impacted, grants in this category are designed to benefit as many students as possible.

Awarding of Funds:

- The Terrell ISD Excellence Foundation will transfer funds to Terrell ISD for approved projects as specified in grant applications.
- Projects must be completed and evaluated by June 2024.
- Any unused funds must be returned to the Excellence Foundation at the close of the TISD budget year.

Reporting and Evaluation for Funded Projects:

- Grant winners are required to provide a short visual presentation and a simple evaluation form about their project outcomes to the Terrell ISD Excellence Foundation Board.
- Project leaders will be asked to have the students affected by the grant write a thank you card or letter, which will be shared with Foundation donors in an effort to increase support for future Collaborative Grants.
- Project leaders may be contacted periodically for brief progress reports and photos of their projects in action in order for the Foundation to share innovative ideas.
- All shared photos are required to have proper photo releases.

Requirements and Format Guidelines:

- Approval of the appropriate district administrator is required on all applications on the Cover Sheet and the Budget Request pages.
- Approval of the Technology Director is required on grants seeking the purchase of technology (computer software, hardware, and equipment) on the Budget Request page.
- Please submit only the cover sheet and the grant application. Do not include the guideline pages.
- All activities must comply with Terrell ISD policies.

Budget Details:

- Items that can be reused in future years are encouraged so that your work can be continued.
- All purchases under these grants become the property of Terrell ISD.
- All pricing quotes should be obtained from school-approved vendors. Shipping costs must also be included.

APPLICATION CHECKLIST

Below is a checklist to ensure that your application is complete. Incomplete applications will not be considered. Do not include this checklist in your application.

One coversheet and your completed three-page application should be turned in in the following order:

- Grant Application Cover Sheet with applicable signatures
- Project Overview Form
- Project Detail Form
- Budget Request Form with applicable signatures